



IVY HILL CEMETERY COMPANY

of ALEXANDRIA

2823 KING STREET {www.ivyhill.org}

ALEXANDRIA, VIRGINIA 22302 - 4012

703.549.7413

FAX 703.836.7584

EMAIL: cemetery@ivyhill.org

May 1, 2011

COOPERATIVE COORDINATION AND SCHEDULING:

The Cemetery requires coordination and scheduling of all interment services at the cemetery. The Cemetery must be contacted PRIOR to the scheduling of any services to make sure that the time and day have not been scheduled for another service and that there is a sufficient opening/services time ratio.

The Cemetery reserves the right to:

- (a.) deny the scheduling or require a change in the time
- (b.) charge for the additional labor, over time and/or late arrival.
- (c.) charge a fee for accepting interments not meeting minimum notification requirements (short notice)

MINIMUM NOTIFICATION REQUIREMENT:

The minimum amount of notification that is required for the coordination, scheduling and preparations for an interment is 12 regularly scheduled unencumbered weekday working hours.¹ (See note page 4)

The Cemetery must be informed if a FULL MILITARY HONORS SERVICE has been requested and will be provided prior to the day of the service.

THE NUMBER OF INTERMENTS/OPENINGS PER DAY: (Limit combination of 2, only one AM and one PM service)

NOTE: The Cemetery requires the use of a TOP SEALING / CLOSING vault, grave liner or concrete box. Embalming is required when anything other than a sealed vault is used.

CEMETERY PROFESSIONAL INTERMENT SERVICE FEES:² (See note page 4)

A portion of the FUNERAL SERVICE FEE IS FOR CARE/ MAINTENANCE, ENV SC and ENDOWMENT CHARGES

	Base Fee	Cr, Mn, Env, Endo	Total
Cemetery Professional Interment Service	\$1,650.00....	\$150.00 . . .	\$1,800.00
Child Cemetery Interment Service (3'6" or less in length).	750.00....	150.00	900.00
Cremation Cemetery Interment Service.	1,250.00....	150.00	1,400.00
Cremation Cemetery Interment Service (no set up)..	1,150.00....	150.00	1,300.00
Cremation direct interment NO Service (Cemetery convenience). . . .	1,050.00	150.00	1,200.00
Columbaria Inurnment Service.	1,150.00....	150.00	1,300.00
Columbaria Inurnment Service (No Setup)..	1,050.00....	150.00	1,200.00
Columbaria Inurnment Service NO Service (Cemetery convenience). . .	950.00....	150.00	1,100.00
Cremation vault or urn/vault combination use fee.	<u>ADD</u>	400.00
Overtime and or late arrival.	<u>ADD</u>	600.00
Short Notice (less than required Notice).	<u>ADD</u>	600.00

Secondary Interment Right fee requirement.. 1300.00..... 300.00..... 1,600.00
(fee for an additional cremation interment right in an existing site/niche)

ADDITIONAL CHARGES:

Additional charges may be added to the Interment fee when Markers, Monuments, Memorials and/or plant materials placed within the area of the owned Interment Rights have to be removed in order to gain access to, or set up the interment service. See pages 2, 3 & 4 for further information on charges, fees and services.

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OVERTIME POLICY AND RELATED FEES

Weekdays - Services scheduled after

2:00 PM OR ARRIVING AT THE CEMETERY after 2:45 PM &/or plus 45 min. late.....ADD \$600.00

SATURDAY - (Services ARRIVING ONLY BEFORE 11:30) &/or plus 45 min. late.....ADD \$600.00

**NOTE: NO services allowed with an arrival after 3:00 PM weekdays or 11:30 Saturdays.
 NO services/openings conducted on Sundays, Federal or State holidays.**

THE NUMBER OF INTERMENTS/OPENINGS PER DAY: (Limit combination of 2, only one AM and one PM service)

Weekdays the Cemetery personnel and equipment can normally support only one funeral service or grave opening in the morning and one funeral service or grave opening in the afternoon.

Every attempt will be made to accommodate the desires of our Interment Right Owners and their families. When possible the Cemetery will attempt to handle additional grave openings or funeral services but this may necessitate one or more of the following: a. Overtime to be charged. b. False set-up be done with the interment at a later day or time. c. The service be rescheduled for a later day or time. d. That additional equipment be arranged for by the funeral home from their vault company, the cost of which is not chargeable to the Cemetery.

INTERMENT RIGHT COSTS *A PORTION OF THE INTERMENT RIGHTS COST GOES INTO THE CARE/ MAINTENANCE, ENDOWMENT FUNDS*

General Interment Right costs, Section 3-1,-2,-3 and 4-2,-3

Monument/Plant Strip Interment Right.....	5,000.00	-	6,500.00
[Strip allows above ground monument and limited planting on either side of stone]			
Marker Interment Right.....	4,250.00	-	5,500.00
[Limited Individual above ground markers, NO planting permitted]			
Memorial Interment Right.....	4,000.00	-	5,500.00
[Flush Bronze Markers only, NO planting]			
Special Interment Right costs in other Sections if Available.....	4,000.00	-	10,000.00
Cremation only Interment Right costs.....	2,000.00	-	3,500.00
Columbaria niche costs.....	2,000.00	-	3,000.00
Secondary Interment Right (The right to place an additional cremation in an existing site / niche)...			1,600.00

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Additional Cemetery Services:

Inscription Service [adding name or dates to marker](minimum).....	300.00
(1 st line in minimum) additional lines \$175.00 [18 characters max per	
line \$16.00 per Character thereafter] Average name and date.....	\$450.00
 Foundation fees, installation. .65 cents per square inch surface area of the	 *200.00
base or \$100.00 minimum. (combined minimum fee listed)	
PLUS * Stone placement Apportionment for General Care, Maintenance and	
Endowments (.65 cents per square inch as above or an amount equal to 30%	
of the retail installed selling price of the monument, marker or memorial.	
Whichever is the lesser amount. {minimum} \$100.00	
 Foundation fees, layoff and administrative for others to install. \$75.00 minimum.	 *175.00
(or .35 cents per square inch surface area of the base combined minimum	
fee listed) PLUS * Stone placement Apportionment for General Care, Maintenance	
and Endowments (.65 cents per square inch as above or an amount equal to 30%	
of the retail installed selling price of the monument, marker or memorial.	
Whichever is the lesser amount. {minimum} \$100.00	
 Foundation removal and reinstallation (minimum).....	 100.00
(or .85 cents per square inch surface area of the base)	
[does not include the stone moving fee below]	
 Stone/Bronze moving fee (minimum)	 75.00
(or .35 cents per square inch surface area of the base)	
 Bronze Installation, layoff and administrative for others to install \$75.00 minimum.	 *225.00
(combined minimum fee listed)	
PLUS * Bronze placement Apportionment for General Care, Maintenance	
and Endowments (.30 cents per square inch as above {minimum}).....	150.00
 Bronze Installation fee \$150.00 minimum (combined minimum fee listed).....	 *300.00
(or .30 cents per square inch surface area of the base)	
PLUS * Bronze placement Apportionment for General Care, Maintenance	
and Endowments (.30 cents per square inch as above {minimum}).....	200.00
 <i>All bronzes installed in Ivy Hill are subject to the Apportionment for</i>	
<i>General Care, Maintenance and Endowments</i>	
 Perpetual Care per site (conversion from Annual Care).....	 400.00
(plus the balance from the back Annual Care)	
 Replacement/Reissue deeds, each	 300.00
 Re-sodding, per site	 250.00
 Hydro seed, per site	 100.00

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CEMETERY SERVICES continued:

locator Fee	Flower/removal service, per location	5.00
Flower placement/removal fee, per item		10.00
Plus each additional item same location.		5.00
Veterans Bronze Setting		287.05
Veterans Flush Stone Setting		280.80
Disinterment ³		3,000.00

1 Note: 12 regularly scheduled unencumbered weekday working hours is defined as 12 hours when the cemetery maintenance operations are open and when there is no other funeral or opening being performed, or other conflicting activity, so as to permit the proper preparation of a site for a funeral service.

2 The interment fee includes an amount as an apportionment to THE CARE, MAINTENANCE, as well as the FUELS, TAXES & ENVIRONMENTAL SURCHARGES and CONTRIBUTIONS TO ENDOWMENT FUNDS. The many professional services performed by the cemetery grounds and administrative personal include the collection of information, determination of ownership rights, obtaining permissions, preparation, completion and collection of forms and documentation, entering and maintaining this legal information in the cemetery data base system and files, locating, laying out and confirming the site of the interment, excavating and removing spoils, preparation of the site for the funeral service, providing, setting up and removing the framing, lowering device, artificial grass, tent and chairs, assisting with placement and installation of the burial vault or liner, returning, backfilling, tamping and the leveling, regrading and hydro-seeding after settlement of the site.

3 Disinterment fee includes all of the administrative services of an interment and more as well as the preparation of the site, removal of the earth over and partially around a vault or liner for the removal of a vault or liner by a professional vault service, and the back filling, tamping and restoration of the site. It does not include any charges from funeral directors, vault companies or other professional services that may be necessary to accomplish the task. Nor does it include the possible replacement cost and disposal fees of the vault or liner or the professional funeral director costs for movement of the remains from one container to the other. These later fees might be incurred because the vault or liner may be damaged/ broken in the removal. These outer burial containers are designed to be placed in the earth not removed from it.